

INDEPENDENT REMUNERATION PANEL
WORK PROGRAMME FOR THE 2008/9 REVIEW

Date	Meeting/Event	Action/Information
7 November 2008 9.30am morning-only session 1st meeting	Panel meet to <ul style="list-style-type: none"> • appoint Chair • receive feedback from SE Regional Meeting • consider work programme and the format of the 2008/09 review 	Panel members to attend
November/December 2008 SURVEY	Officers prepare electronic survey for <ul style="list-style-type: none"> • circulation to all councillors before the Christmas break 	Panel members to comment and agree proposed questionnaire prior to circulation
12 January 2009 Survey responses	Deadline for survey responses	Officers to collate information received
16 January 2009 9.30am King's House morning-only session 2nd meeting	Panel meet to <ul style="list-style-type: none"> • receive initial survey results and discuss ideas/requirements • discuss draft work programme set by officers 	Panel members to attend
6 February 2009 9.30am King's House morning-only session 3rd meeting	Panel consider <ul style="list-style-type: none"> • further survey results • draft information report to Governance Committee/Council Panel meet <ul style="list-style-type: none"> • Leader of the Council 	Panel members to attend 10.00 – 10.30am
10 March 2009 report to Governance Committee	Panel submits information report to Governance Committee	For information only/Chair to attend (?)
19 March 2009 report to Full Council	Panel submits information report to Full Council	For information only/Chair to attend (?)

Date	Meeting/Event	Action/Information
27 March 2009 9.15am all-day session King's House 4th meeting	Panel meet with <ul style="list-style-type: none"> • Deputy Leaders with/out portfolio • Individual Cabinet Members Panel receive evidence of the levels of SRAs paid by other authorities	Panel members to attend
17 April 2009 9.30am all-day session King's House 5th meeting	Panel meet with <ul style="list-style-type: none"> • O&S Chairmen and their Deputies Panel to receive <ul style="list-style-type: none"> • Evidence of the levels of allowances paid to O&S Chairmen and their Deputies in other local authorities 	Panel members to attend
6 May 10.00am – 3.30pm	Unitary Authorities' IRP and Officers' all-day networking event hosted by Brighton & Hove	Panel members to attend
19 June 2009 9.30am all-day session King's House 6th meeting	Panel meet with <ul style="list-style-type: none"> • Regulatory Chairmen and their Deputies Panel receive <ul style="list-style-type: none"> • evidence of the levels of allowances paid to Regulatory Chairs and their Deputies in other local authorities 	Panel members to attend
24 July 2009 morning-only session King's House 7th meeting	Panel meet with <ul style="list-style-type: none"> • Leader of the Opposition • Deputy Leaders of the Opposition • Convenor/Leader of Minority Group • Leader of Liberal Democrat Group • Independent Member 	Panel members to attend
August	Summer break – no meeting	

Date	Meeting/Event	Action/Information
September (date tbc) half-day session 8th meeting	Panel meet with <ul style="list-style-type: none"> • Chairman of Standards Committee to consider level of Co-optee's Allowance • A group of backbench councillors 	Panel members to attend
October/November (date tbc) morning-only session 9th meeting	<ul style="list-style-type: none"> • Panel invite councillors to attend to discuss Child and Dependant Carers' Allowances 	Panel members to attend
January 2010 (date tbc) morning-only session 10th meeting	<ul style="list-style-type: none"> • Panel invite councillors to discuss travel and subsistence allowance. • Panel discuss first draft report 	Panel members to attend
February 2010 (date tbc) morning-only session 11th meeting	Panel finalise report for submission to	Panel members to attend
9 March 2010	IRP Report to Governance Committee	Chair to attend
18 March 2010	IRP Report to Full Council	Chair to attend

